



ALGOA RALLY CLUB CODE OF CONDUCT/ CLUB RULES

This Code of Conduct represents Algoa Rally Club (ARC's) guidelines and expectations in relation to the behaviour and conduct of ARC Club Committee and Members and is binding to all mentioned.

This code of conduct applies to ARC motorsport or other events such as social or sponsorship events representing ARC. This code applies when any committee or Member wear any ARC branded items with ARC logo. It also applies to the sending of Correspondence and the use of social media.

Guiding Principals

ARC has a proud history of non-discrimination, and refrains from manifesting racial, political, gender or religious discrimination during the course of its activities and requires the same of its Committee and Members.

ARC, being a member of MSA, who in turn is a member of SASCOC, accepts the code of conduct of SASCOC as provided for in its constitution. (Please make yourself familiar with both these)

ARC acknowledges that it is bound by the provisions of the Constitution of the Republic of South Africa and all other applicable national, provincial and local laws and regulations and expects its Club Members to conduct themselves within that framework.

OBLIGATIONS OF COMMITTEE AND MEMBERS.

ARC's Committee and Members acknowledge that they are required to act in accordance with the following principles:

Professionalism:

- * ARC's Committee and Members agree to abide by the MSA code of conduct as found in the GCR handbook and www.motorsport.co.za ;
- * Acknowledge that ARC provides fair, safe and socially responsible motorsport, an activity which is therefore vulnerable of its media, public or professional image is tarnished in any way.
- * Agree to act professionally and represent ARC in a professional manner at all times.
- * Respect the rights, dignity and worth of everyone involved in any event.
- * Must serve as positive role models for those they come into contact with in the sport.
- * Should treat all officials with courtesy and refrain from interfering with their responsibilities.

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- * Must co-operate with organisers, team managers and competitors.
- * Declare other interests and avoid conflicts of interest.
- * Must not publicly do or say (or omit to do or say) anything which is or may be detrimental, prejudicial, offensive or unfavourable to ARC, its sponsors and persons related to its sponsors, either legally or professionally, or which might generate unfavourable or undesirable criticism of them or any of their products, services or personnel.

Conflict of interest:

Always avoid any conflict of interests. Approaching regular / current landowners of rally stages and or club sponsors without ARC consent will be viewed as a conflict of interest.

Preparedness

ARC committee and members should be appropriately prepared for their duties in all aspects, including dress, promptness and being appropriately equipped (this includes adequate knowledge of ARC's rules and regulations).

Good Sportsmanship:

ARC's Committee & Members acknowledge that part of their activities are in the highly publicized and visible activity of motorsport and undertake to behave towards others in the spirit of fairness and in a sportsmanlike manner.

Honesty:

ARC's Committee and Members must not behave in a manner that exhibits bias or commit any premeditated breach of the law nor of any of MSA's GCRs and SSRs, or the supplementary regulations of any event or the privately imposed rules and regulations relating to any venue or event.

Gambling:

ARC's Committee and Members must not gamble or wager in relation to any event to which they are appointed, or may have any influence over, or the outcome thereof.

Compliance with the law:

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ARC's Committee and Members are expected to comply with all laws, statutes, rules and codes of practice, regulations or bylaws in force at any time, whether relating to ARC, motorsport in general or any other applicable matter.

Road Safety:

ARC's Committee and Members must always adhere to rules and regulations of all events, Public Roads are used. Although organisers and officials make best effort to secure public roads competitors are cautioned to practice caution to safety of all.

Compliance with venue rules:

ARC Committee and Members must observe and perform the terms and conditions of any lease, licence, entry ticket or other agreement in force for any venue used for any event and comply with any applicable rules and regulations affecting the use of the venue and any instruction including those of Officials of the Rally or requests made on behalf of the owner, lessee or licensee of the venue.

Environmental awareness:

ARC expects its Committee and Members to display a high level of environmental awareness and to take steps to ensure that their activities have as minimal an impact on the environment as is possible. ARC Committee and Members should be guided at all times in this regard by the provisions of MSA's Environmental Code.

Respect for intellectual property:

Without limiting their obligations, ARC's Committee and Members must not do (or omit to do) or be involved in the doing of anything by which intellectual property rights owned by ARC may be lost or detrimentally affected. In addition, ARC's Committee and Members shall not release documents or other information acquired during their duties without the authorisation of ARC.

Exercise common sense:

ARC's Committee and Members must recognise that their conduct on behalf of ARC, including without limitation, at motorsport events, is by its nature hazardous and they must therefore exercise common sense at all times with regard to both their own personal safety and the safety of others.

Alcohol and Drugs:

The GCRs of MSA prohibit all officials from the consumption of alcohol until such time as they have discharged all of their official duties in their entirety.

ARC's Committee and Members should avoid inappropriate behaviour such as the excessive use of alcohol or the use of recreational drugs.

Social media:

Unless social media forms part of a representative's duties, attention should always remain focused on the representative's responsibilities. The use of mobile devices and the Internet should be saved for either a break or the end of the day.

The following represent broad guidelines for the use of social media by ARC's Committee and Members:

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* Put yourself in the other person's shoes. Take a moment to think before you post. If it was you someone was posting a picture or comment about, how would you feel? Once it's out there it's out there. Never assume that something you post online is private. Comments, photos and status updates can all be copied, shown to friends, screen captured and saved or sent on by others. Always assume the person you are posting about will see your post. If in doubt, leave it out. If you have to stop and think about it, it probably means you should not be posting it! Remember, your online presence is part of your personal brand. What you say and do online affects how people perceive you.

* Social media should not be used to make disparaging or negative remarks about competitors, officials, volunteers, event organisers and promoters or ARC.

* Never post photos or comments about a motorsport incident. It is vitally important that we all respect the privacy of individuals involved in accidents or incidents, whether on or off the track. As such, refrain from posting photos, comments or information on social media or other online forums about an accident or incident. Remember the first point above: Put yourself in the other person's shoes.

* Use social media as a tool to promote and encourage the development of our sport. Social media, correctly and responsibly used for positive objectives, is an amazing platform. Use it to promote events, club activities and membership. Use it to spread the word about our great sport and keep it positive.

General:

* ARC's committee, General and Social Meetings form an integral part of all member's duties, so it is imperative that Members attend these meetings in order for the committee to be a functioning body.

* ARC's Committee and Members are expected to comply with all laws, statutes, rules and codes of practice, regulations or bylaws in force at any time, whether relating to AMSC, motorsport in general or any other applicable matter.

* Every successful organisation needs its members to be involved and assist the committee with organising and event, canvassing for sponsors etc.

* Please always be respectful of each other – unsportsmanlike conduct, including obscene language/signs and fighting will not be accepted and will lead to disciplinary actions.

* The committee reserves the right to amend and enforce these rules as necessary at any time.

5.

It is imperative that all Members read and understand the contents of this code of conduct. Please also go to MSA website and familiarise yourself with Motorsport Code of Conduct and SASCOC Code of Conduct. (Should any of the contents be unclear please contact a committee member to assist)

I.....hereby confirm that I have read the contents of this code of conduct/club rules and fully understand the contents of it.

Signature.....

Date:

Breach of the Code of Conduct will be reviewed by a Disciplinary Committee and may lead to membership being revoked for the remainder of the year, and even further sanctions may be imposed.